

CITY OF LOS ANGELES
CALIFORNIA



BOARD MEMBERS

PRESIDENT
Leon Marzillier
VICE PRESIDENT
Anne Ziliak

Mary Ellen Crosby
Sue De Vandry
Neysa Frechette
Rafael Garcia
Sid Gold
Michael Greenwald
Gary Holmen
Bill Hopkins
Wayde Hunter
Joshua Jordahl

Ralph Kroy
Skip Leifer
Agnes Lewis
William Lillenberg
Scott Manatt
Ray Pollok
Eric Rosenberg
Steven Smith
Jan Subar
Joe Vitti

**GRANADA HILLS
NORTH
NEIGHBORHOOD
COUNCIL**

11139 Woodley Ave.
Granada Hills, CA 91344
Telephone (818) 831-0578
www.ghnnc.org

**Granada Hills North Neighborhood Council
Board Meeting Agenda
Monday, November 30, 2009
6:30 p.m.
Van Gogh School
17160 Van Gogh St**

The Agenda is posted for public review at GHNNC Office, 11139 Woodley Ave, HOWS Market located at 11900 Balboa Blvd., Sugar Suite located at 11858 Balboa Blvd., Bee Canyon Park Kiosks (2) – one located across from 17160 Van Gogh St. and the other at the playground between Van Gogh and Sesnon Blvd. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Advocate at 818-374-9895 or e-mail amelia.herrera-robles@lacity.org.

AGENDA

All agenda items are subject to discussion and possible committee action

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Chair Comments
5. Approval of October 26, 2009 Board Meeting Minutes
6. Public Comment on non-agenda items
7. Speaker – Erica Kenner, *Food Forward* (See: <http://foodforward.org/>)
8. Finance Officer's Report
9. Treasurer's Report; **Motion** (Rosenberg) That GHNNC adopt a revised GHNNC budget.
10. **Motion** (Marzillier) That GHNNC approve representatives on two DWP recycled water committees (See attached)
11. Committee Reports and possible action items:
 - a. *Ad Hoc Election Committee* – Claudio Saavedra: Report and **Motion** That the GHNNC adopt the attached revised election procedures.
 - b. *Ad Hoc Committee re Youth Athletic Fields* – Gary Holmen: Report
 - c. *Public Safety* – Michael Greenwald: Report
 - d. *Outreach* – Sue DeVandry: Report
 - e. *Policy and Rules* – Eric Rosenberg: Report and **Motion** That GHNNC adopt the attached Standing Rules.
 - f. *PLUM* – Anne Ziliak: Report and **Motion**: That the GHNNC adopt the attached resolution on wireless telecommunication facilities.
12. Board Member comments
13. Adjournment;

Next Meeting, December 21, 2009 will be held at the GHNNC office, 11139 Woodley Ave.

Food and drinks available for ALL attendees!

Please be advised that the Bylaws of the Granada Hills North Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available on our website: www.ghnnc.org In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at GHNNC.ORG or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact us at (818) 831-0578.

**THIS MEETING IS NEITHER SPONSORED BY NOR IS IT IN ANY WAY CONNECTED WITH THE LOS ANGELES
UNIFIED SCHOOL DISTRICT**

STANDING RULES

of the Granada Hills North Neighborhood Council

INTRODUCTION

This document establishes working guidelines for GHNNC meetings and other activities. It does not replace nor supersede any part of the Bylaws.

The rules, policies, and guidelines mentioned in this section represent the values and procedures that the Board expects each member to uphold. Such policies and guidelines are representative of important goals, but they are not subject to the GHNNC grievance procedures as outlined in Article 12 of the Bylaws. Consistent infractions in one area that impair the function of the Council may be addressed by the Ethics Committee in a spirit of working together to seek compliance.

All defined terms used herein are the same as found in the Bylaws.

I. LAUSD REQUIREMENTS FOR USE OF THEIR PREMISES FOR PUBLIC MEETINGS

- A. All meetings of the GHNNC held at any LAUSD facility shall begin with the Pledge of Allegiance to the flag of the United States of America.
- B. All meetings of the GHNNC which are held at any LAUSD facility shall have either:
 - 1. a disclaimer read aloud that “the LAUSD does not sponsor, approve, nor disapprove of business conducted at these meetings, nor is the GHNNC in any way affiliated with the LAUSD” or
 - 2. the preceding announcement printed on the agenda with such statement appearing in an equally large and prominent typeface as the main body of such document.

II. RULES OF CONDUCT FOR GHNNC MEETINGS

- A. Board Meetings
 - 1. All questions and discussion will be directed to and through the President.
 - 2. Board Members should not engage in cross-talk.
 - 3. All Board Members, Stakeholders, and all other persons in attendance are expected to conduct themselves in a civil manner as outlined in the Code of Civility as adopted by the GHNNC.
 - 4. Any Board Member leaving the meeting shall inform the Secretary immediately prior to such departure, and the Secretary will duly note the absence.
 - 5. Private discussions during any meeting shall be conducted outside of the meeting room.
 - 6. All meetings may be conducted using *Robert’s Rules of Order Newly Revised, 10th Ed.*
 - 7. The President shall recognize each speaker and, if necessary, provide a microphone.

8. No vote shall be taken on any resolution, including any amendments, until the Secretary or presiding officer has stated the final motion before the Board.
9. A Board Member shall inform the Secretary if he or she will be unable to attend or be on time at a Regular or Special Meeting.
10. Public speaking:
 - i. All public commentary by Board Members and committee members shall be limited to the specific subject matter that has been approved by the Board.
 - ii. All Board Members and committee members shall, in public forums, state that their public comments are made as independent individuals and are not to be taken as GHNNC positions or policies.
 - iii. All Board Members shall consider the effect of their positions being misquoted when reported by the media or other bodies.
11. Commencing with the date of taking office, any Director who accrues three (3) consecutive absences from any Regular Meetings occurring on the regularly-scheduled day and time (a “Normal Meeting”), or a total of four (4) cumulative absences from Normal Meetings within any consecutive twelve-month period, shall be subject to removal by a majority vote of the Board. Notifying the Board of an absence prior to a Regular Meeting, while courteous and encouraged, does not prevent such absence from accruing. Leaving a Board meeting early does not constitute an absence unless such absence causes a loss of quorum. Notwithstanding the foregoing, if any Director accrues four (4) consecutive absences, or within any consecutive twelve-month period accrues five (5) cumulative absences, from Normal Meetings for any reason, such Director’s seat shall be considered vacant.
12. The minutes of every Board meeting shall include the attendance log.

B. Committee Meetings

1. Committee members, Stakeholders, and all other persons in attendance are expected to conduct themselves in a civil manner as outlined in the Code of Civility adopted by the GHNNC.
2. All Committee meetings may be conducted using the *Robert’s Rules of Order Newly Revised, 10th Ed.*
3. The committee chairperson or designee thereof (“CC”) shall be responsible for scheduling relevant guest speakers at Board meetings if so requested by the President.
4. In order to assure a quorum, when committee members are made aware of the date of a committee meeting, either via direct communication or under the “future events” paragraph of a GHNNC agenda, such members shall contact the CC as soon as possible to advise when they are unable to attend such meeting.
5. Any committee member who misses two (2) or more consecutive committee meetings may be removed from such committee at the discretion of its CC, effective prior to such

committee determining quorum for its next meeting after which said second consecutive absence occurred.

6. For permanent record keeping purposes of the GHNNC, the CC shall, on or before April 30 of each year, submit to the Secretary in (i) binder form or (ii) electronically in Adobe Acrobat .pdf format, the approved minutes of all duly noticed committee meetings from the previous calendar year.
7. Meetings for standing committees shall be held on a regularly scheduled day and time that meets the needs of the committee, unless directed otherwise by the Board.
8. The CC shall prepare such meeting agendas in the appropriate format for the committee after consulting with committee members.
9. The CC shall post meeting agendas by the required deadline and provide said agenda to the President and Secretary in a timely fashion for distribution to stakeholders.
10. Committee reports shall be prepared for Board meetings as required and requested, and should include any written motions for actions with rationale approved by the committee.
11. Without authorization by the Board, no committee has authority to speak for the GHNNC, to hold itself out as representing the GHNNC, to adopt any public position in the name of the GHNNC, or to enter into any contract or to incur any financial liability in the name of the GHNNC. Any Committee Member who violates the foregoing shall be subject to removal from such committee at the discretion of the President and/or shall have his or her actions be subjected to a review by the Ethics Committee.
12. The minutes of a committee meeting shall include the names of the Committee Members present and absent; a statement indicating if quorum was achieved; a reasonably thorough summary of all discussions, conclusions, and motions; and the times at which the meeting was called to order and adjourned. The minutes shall follow the order of the agenda.

III. EDUCATION FOR BOARD MEMBERS AND STAKEHOLDERS

- A. All Board Members are required and Stakeholders shall be encouraged to participate in at least one educational forum at which the subject matter primarily concerns the Brown Act.
- B. Every two years, the President shall establish an educational forum at which the Board will familiarize itself with standard parliamentary procedures.
- C. The Board shall allocate funds to purchase a copy of *Robert's Rules of Order Newly Revised, 10th Ed.* for any Director who requests such.

IV. REQUESTS TO THE BOARD

- A. Whenever possible, the President shall refer persons who have questions, concerns, or suggestions about any item to the committee whose jurisdiction most adequately includes such items.



ANTONIO R. VILLARAIGOSA
Mayor

Commission
LEE KANON ALPERT, *President*
EDITH RAMIREZ, *Vice President*
FORESCEE HOGAN-ROWLES
JONATHAN PARFREY
THOMAS S. SAYLES
BARBARA E. MOSCHOS, *Secretary*

H. DAVID NAHAI,
Chief Executive Officer and General Manager

October 26, 2009

Leon Marzillier
Granada Hills North Neighborhood Council
11862 Balboa Blvd. #137
Granada Hills, CA 91344

Dear Leon Marzillier,

Subject: **Invitation to Join Recycled Water Stakeholder Groups**

We would like to invite you to participate in a constructive dialogue on the subject of expanding the recycled water program and its importance in the future of Los Angeles' water supply. The Los Angeles Department of Water and Power (LADWP) is conducting this effort in collaboration with the City of Los Angeles (City) Department of Public Works, Bureau of Sanitation. The City has safely used recycled water for irrigation and industrial uses for decades. LADWP is currently investigating other safe and creative methods to use recycled water. Recycled water is defined as wastewater that has been highly treated and is approved for beneficial reuse.

We believe that by working closely with stakeholders in the community, we can successfully expand our recycled water program and take an important step to achieve a long-term sustainable supply of water and reduce our dependence on imported water. LADWP partnerships with local communities, including businesses, non-profit and community-based organizations, other water agencies, academia and others, are essential for our collective success.

We are currently in the process of forming two advisory groups: the Recycled Water Advisory Group and the Community Water Roundtable. For each group, we seek a wide range of stakeholders to represent the varied communities and interests within the City. Please take a moment to complete and submit the enclosed *Expression of Interest* form to let us know which one of these two groups best match your availability and interest in this issue.

Recycled Water Advisory Group (RWAG) – For Those Who Seek Intensive Involvement

Members of this group will provide their ideas, input, and concerns regarding recycled water. Participants in this group will commit to attending workshops, tours and other informational sessions over the course of the next three to four years, as recycled water strategies for Los Angeles are framed and implemented. **The first RWAG meeting is scheduled for Wednesday, December 9, 2009.**

We anticipate 5 to 8 workshops will be held over the next year. Workshops will be 3 to 4 hours in length and will usually be held during regular business hours. In these workshops, the RWAG will have two basic roles:

- Provide input on innovative opportunities to recycle more water in Los Angeles. Discussions will address technical, environmental, financial, and social aspects of recycled water solutions.
- Consider key project issues, such as groundwater replenishment, and discuss implementation challenges and acceptability that may surface during the workshop.

Water and Power Conservation ... a way of life

111 North Hope Street, Los Angeles, California 90012-2607 Mailing address: Box 51111, Los Angeles 90051-5700
Telephone: (213) 367-4211 Cable address: DEWAPOLA

Recyclable and made from recycled waste.



Leon Marzillier
Page 2
October 26, 2009

Members of the Recycled Water Advisory Group will be asked to review various materials to prepare for sessions, actively participate on an ongoing basis, ensure continuity of their attendance, and help us inform their organization, company, or agency colleagues regarding major issues and recommendations regarding recycled water in our City.

Community Water Roundtables – For Those Who Seek Periodic Involvement

Members of this group will represent those organizations and individuals who are very interested in water issues and wish to participate on a less intensive but nonetheless ongoing basis. Through several evening or weekend meetings each year within their communities, members will have the opportunity to provide comments, offer suggestions and make observations for consideration by the LADWP. Members also will be asked to inform their organization, company, or agency colleagues regarding the major issues discussed at the Community Water Roundtables.

Please complete and submit the attached form to let us know of your interest and in which of the two groups you would like to participate. If you are unable to participate and know of someone in your organization who would be interested and is available, please ask them to complete and submit the attached form. We seek to engage everyone and afford each interested stakeholder a meaningful role. Completed applications must be received by Friday, November 13, 2009. Respondents will be notified of their selection and next steps for participation thereafter.

To conserve paper and to expedite the selection process, we encourage you to return the completed application by e-mail in PDF format to Serge.Haddad@ladwp.com or by fax to the number below.

Otherwise, please mail the application to:

Mr. Serge Haddad
Water Recycling Group
Los Angeles Department of Water and Power
433 E. Temple Street, Building 5, Room 103
Los Angeles, CA 90012
Fax: 213-367-6661

Thank you for considering this invitation to participate in a meaningful dialogue on recycled water for Los Angeles. We need your insight and we look forward to working together.

If you have any questions, please contact Mr. Haddad of my staff at 213-367-8774.

Sincerely,



James G. Yannotta
Assistant Director of Water Resources

ECD:lsf
Enclosure



City of Los Angeles
 Department of Water and Power
Expression of Interest
 To join LADWP Recycled Water Stakeholder Groups

Please complete all 4 sections

- Section 1 – Contact information
- Section 2 – Select level of participation
- Section 3 – Organization information: Size
- Section 4 – Organization information: Interests

Completed applications must be received by _____

 Faxed or e-mailed responses are encouraged

Email: Serge.Haddad@ladwp.com

Fax: 213-367-6661

Attention: Mr. Serge Haddad
 L.A. Department of Water and Power
 433 E. Temple St.
 Building 5, Room 103
 Los Angeles, CA 90012

Please complete the following information:

1

Name/Title _____

Organization _____

Address _____

City/State _____ Zip Code _____

E-mail _____

Day Phone _____

Fax _____

Website _____

City of Los Angeles Resident? Yes No

If so, please indicate within which Council District you reside: _____

In which stakeholder group do you feel you could make a firm commitment to participate?

2

- Recycled Water ADVISORY GROUP *
- Community Water ROUNDTABLE
- Neither, but keep me informed
- Neither; please remove me from your mailing list

* **PLEASE NOTE:**
 The First Advisory Group meeting is scheduled for

3

Please indicate the approximate number of people represented by your organization:

- 1-50 101-500 1,001-5,000
 51-100 501-1,000 More than 5,000

4

Which of the following categories best reflect the interest(s) of your organization?
(Please check all that apply)

Specific Issues

- Water recycling
 Water conservation
 Costs
 Health and safety
 Other: _____

Policy/Institute

- Think tank
 Academia
 Foundation
 Private research group
 Other: _____

Community Representation

- General
 Resident association
 Ethnic (optional)
 African American
 Asian
 Caucasian
 Native American
 Hispanic
 Other
 Religious
 Other: _____

Business Interests

- General
 Chamber of Commerce
 Business association
 Property development
 Economic development
 Large corporation
 Other: _____

Agency

- Drinking water
 Wastewater (POTWs)
 Recycled water
 Stormwater
 Regulator
 Other: _____

Environmental Interests

- General
 Water supply
 Water recycling
 Water quality
 Water conservation
 Ecosystems
 Groundwater
 Urban growth
 Other: _____

Unions

- City Union
 Building and Trades
 Other: _____

Neighbors of:

- Water treatment plant
 Reservoirs
 Water recharge areas
 Other: _____