

**GRANADA HILLS NORTH
NEIGHBORHOOD COUNCIL
OFFICERS**

CHAIRPERSON
Becky Bendikson
VICE-CHAIRPERSON
Kim Thompson
CITY INFORMATION OFFICER
Scott Manatt
MEDIA OFFICER
David Hood
COMMUNITY INFORMATION AND
OUTREACH OFFICER
Greg Chaussee
RECORDING OFFICER
Donna Zero
CORRESPONDENCE OFFICER
Theresa Andersen
FINANCIAL OFFICER
Patrick Casparian
TREASURER
Susan Tipton
ELECTION OFFICER
Sid Gold

**CITY OF LOS ANGELES
CALIFORNIA**



**GRANADA HILLS NORTH
NEIGHBORHOOD COUNCIL**

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GRANADA HILLS NORTH NEIGHBORHOOD COUNCIL

COMMUNICATIONS COMMITTEE

AND

OUTREACH and PUBLICITY COMMITTEE

MEETING AGENDA

Wednesday, November 5, 2003 – 7:00 PM

Van Gogh Elementary School

17160 Van Gogh Street

Granada Hills, California 91344

The public is requested, but not required, to fill out a **“Speaker Card”** to address the Committee on any item of the agenda prior to the Committee taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Committee’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Committee. Agenda is posted for public review at Albertson’s, 16201 San Fernando Mission Boulevard, Big Lots store at 16263 San Fernando Mission Boulevard, HOWS Market located at 11900 Balboa Boulevard, Knollwood Center bulletin board located next to 11860 Balboa Blvd., Knollwood Country Club located at 12024 Balboa Boulevard, and the Odyssey Restaurant located at 1560 Odyssey Drive. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator at (818) 756-9858 or e-mail to sburritt@mailbox.lacity.org.

1. Call to Order, Pledge of Allegiance and Roll Call.

2. Statement re Board of Education not sponsoring, approving or disproving what is said at the meeting.
3. Acceptance of minutes from last Committee meeting.

OLD BUSINESS:

4. Discussion and decision on day and time for Communications/Outreach Committee meeting. (2nd Wednesday at 6:00 P.M. or 7:00 P.M.)?
5. Status report re replacement of media officer and capabilities of our current webmaster (Alex).
6. Status report on selection /purchase of public address system .

NEW BUSINESS:

7. Discussion on the need to and merits of, hiring a professional webmaster similar to what the West Valley coalition (Kim) has done.
8. Discussion re communications with stakeholders referencing Ben Attai's note. Need for newsletter to Stakeholders; postal service and/or e-mail. Authorship and distribution?
9. Summarization of action items for presentation to GHNNC Board (if any).
10. Committee member comments.
11. Public comments.
12. Scheduling of next Committee Meeting (Dec. 10th @ 6 or 7)?

PROCESS FOR RECONSIDERATION: Any person or group adversely affected by the decisions or policy of the GHNNC may file a written grievance with the Board. The Board shall then refer the matter to the Grievance Committee, which shall have 10 working days to meet with the person submitting a grievance and to discuss ways in which the matter may be resolved. The Committee shall prepare a written report for the Board outlining their recommendations for resolving the grievance. The Board must then address the report at the next regular or special meeting. In the event that a grievance cannot be resolved through this grievance process, the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan. The formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be discussed at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g. the Board's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, state, or, federal law.