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**GRANADA HILLS
NORTH
NEIGHBORHOOD
COUNCIL**

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**GRANADA HILLS NORTH NEIGHBORHOOD COUNCIL
EXECUTIVE COMMITTEE
MEETING AGENDA**

Thursday, February 12, 2004 – 5:00 PM
Van Gogh Street School, 17160 Van Gogh Street
Granada Hills, California 91344

**This activity is neither sponsored by nor is it in any way connected with the
Los Angeles United School District**

The public is requested (but not required) to fill out a “**Speaker Card**” to address the Committee on any item of the agenda prior to the Committee taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that are within the Committee’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding chairperson of the Committee. The Agenda is posted for public review at Albertson’s 16201 San Fernando Mission Boulevard, Big Lots located at 16255 San Fernando Mission Boulevard, HOWS Market located at 11900 Balboa Boulevard, Sugar Suite located at 11858 Balboa Boulevard, Knollwood Country Club located at 12024 Balboa Boulevard, and Odyssey Restaurant located at 15600 Odyssey Drive. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator at (818) 756-9858 or e-mail to sburritt@mailbox.lacity.org

1. Call to Order and Pledge of Allegiance.
2. Statement re Board of Education not sponsoring the meeting and is neither approving nor disapproving what is to be said at the meeting and Roll Call.
3. Acceptance of minutes from the November 19, 2003 meeting.

OLD BUSINESS:

4. Update on locating persons who may be interested in being appointed to the currently open Media Officer and Student Officer Board positions.
5. Update on business cards for Board members.
6. Update on items which Executive Committee may be proposing to the GHNNC Board and estimated funds needed from the GHNNC budget for such items.

7. Discussion of best methods and possible recommendation to GHNNC Board of back-up plans to fulfill designated duties of Board members, Committee Chairpersons and Recording Officer (for Board and Committees).
8. Update on mileage reimbursement motion approved by Board.
9. Discussion of leasing office space for GHNNC.

NEW BUSINESS:

10. Compose letter per direction of Board to Board members(s) with three consecutive or four total absences from regular Board meetings in 2003 per Bylaws Section 7.2.
11. Discussion of and possible recommendation to Board to participate in Board facilitation conducted by Human Relations Commission.
12. Discussion of and possible recommendation to GHNNC Board re hiring temporary staff to organize and index files for GHNNC.
13. Discussion of and possible recommendation to Board re joint session with Porter Ranch Neighborhood Council and Chatsworth Neighborhood Council for presentation by Scott Burritt of Board Orientation (includes Brown Act, parliamentary procedures, etc.)
14. Discussion on scheduling future Executive Committee meetings.
15. Committee Member Comment - Comments from Committee members on subject matters within the Committee's jurisdiction.
16. Public Comments - Comments from the public on non-agenda items within the Committee's subject matter jurisdiction. Public comments are limited to two minutes per speaker.
17. Future Agenda Items and Other Calendar Events:
 - ~ February 17, 2004 @ 7:00 P.M. **GHNNC Policy and Rules Committee Meeting**
Location: Van Gogh Street School, 17160 Van Gogh Street, Granada Hills
 - ~ February 23, 2004 @7:00 P.M. **GHNNC Regular Meeting**
Location: Van Gogh Street School, 17160 Van Gogh Street, Granada Hills
18. Adjournment.

PROCESS FOR RECONSIDERATION: Within ten days of a Council Board decision, any Stakeholder may request, in writing, a reconsideration of a Board decision. In order to be considered, the request must state the Stakeholder's name, address and contact phone number, and the title and date of the Board's resolution or motion. It must also specify the exact reason(s) for their objection to the decision and include any documentation available to support the Stakeholders' position for the objection. The Stakeholder must also sign a declaration stating that all information provided, including any accompanying statements or documents are true, correct, and complete, to the best of his knowledge and belief. If such a reconsideration does not interfere with the timely forwarding of that decision to any legislative or governmental body or agency, the Council shall agendas the item for possible reconsideration at their next meeting. If a Director wishes to change his or her vote, the Board will reconsider the issue.