

GRANADA HILLS NORTH NEIGHBORHOOD COUNCIL

Minutes of the June 30, 2003 Regular Meeting
Van Gogh Street School
17160 Van Gogh Street, Granada Hills, California

1. The meeting was called to order by Chairperson Becky Bendikson at 7:10 P.M.
2. Statement was read re Board of Education position of neither approving nor disapproving what is said at the meeting.

Donna Zero, Recording Officer, took director's Roll Call

Present: Wayne Aller, Theresa Anderssen, Becky Bendikson, Patrick Casparian, Greg Chaussee, Mary Ellen Crosby, ~~David Dean~~, Rick Driscoll, Mary Edwards, ~~Ginger Fong~~, Sid Gold, Michael Greenwald, David Hood, Wayde Hunter, Sheva Kafai, Frank Kiesler, Scott Manatt, Cherie Mann, Dave Parikh,, Ben Pedrick, Bob Ricketts, Kim Thompson, Susan Tipton, Joe Vitti, and Donna Zero

Absent: David Dean, Ginger Fong

3. Minutes from the May 27, 2003 regular meeting were read by Recording Officer Donna Zero. Correction: Cherie Mann was in attendance at the meeting. Motion made *to accept the minutes as amended* was seconded and approved (Attachment A). Minutes from the June 26, 2003 special meeting were not available and will be carried forward to the July 28, 2003 regular meeting.
4. Michael Tou, Field Representative for U. S. Representative Brad Sherman spoke on the efforts of Mr. Sherman to block the expansion of the landfill, is seeking funds to resurface local street, to study a N/S metro rapid line in the valley, and is monitoring the Las Lomas Development. He asked for input in allocating Federal funds for use in the community. He also presented all members of the Board with Congressional Recognition Certificates.
5. Mark Elliot from USC (arrived late) spoke about a study on how neighborhood councils are formed and how they operate. The study also looks at the interaction and communication between stakeholders-council, and council-city. **Codes were handed out.** (Attachment E)
6. Committee Updates:
An updated list was provided (Attachment B). Motion made by Sid Gold *to accept the list*, seconded and passed.
Discussion: Mary Edwards spoke of the need of having an Executive Committee. She motioned *to establish an Executive Committee, which will become a standing committee*. Motion seconded and passed. Sid Gold then made a motion *to have the Policy and Rules Committee recommend how the Executive Committee would be formed, and what its scope and responsibilities would be*. The Policy and Rules Committee will report back at the next regular meeting. Motion seconded and passed. Mary Edwards and Greg Chaussee asked to be part of the Policy and Rules Committee.
7. Correspondence Officer Theresa Anderssen read a brief summary of the GHNNC official correspondence (sent and received).

8. Treasurer Susan Tipton provided a financial report. There were no questions and the report will be placed in the file.

9. A motion was made by Kim Thompson *not reply to the letter from Hal Long, dated June 10, 2003, regarding the Hillcrest Permit.* Motion seconded and passed.

10. Committee Reports:

a) Communications Committee: Committee Chairperson David Hood gave an oral report. (Written report not available but will be put online when ready). In his summary he talked about changing some of the locations where we post meeting notices, prioritizing letters that need responses, changing the website server for ease of operation, and that Mary Anna Kienholz had volunteered to proofread the website (Attachment C).

b) Ethics Committee: Committee Chairperson Ben Pedrick provided a written and oral report (Attachment D). Based on his report, two motions were made. The first motion by Ben Pedrick was *to recommend that all Board Members (Directors) take the City's Ethics Class and new members take the class within the first 3 offerings.* Motion passed. The 2nd motion by Ben Pedrick was *to accept the Request for Reconsideration/Grievance form as submitted.* Motion was passed.

c) Financial Committee: Committee Chairperson Pat Casparian provided a written and oral report (Attachment F). Recused from the discussion was Student Representative Sheva Kafai.

Motion was made by Susan Tipton *to lump the items under "Neighborhood Projects" for a total of \$1694 and not detail the expenditures at this time.* Motion was seconded and passed. A motion was then made by Wayde Hunter *to accept the modified budget.* Motion was seconded and passed.

d) Land Use Committee: Committee Chairperson Kim Thompson provided a written and oral report (Attachment G). Chairperson Becky Bendikson stated that her comments at the Hillcrest Christian School proposed expansion hearing contained both personal comments and the GHNNC Board position and it was clearly stated which was on behalf of GHNNC and the personal comments. Testimony provided at the Water Board hearing were personal. Committee Vice Chairperson Mary Edwards gave an oral report on the position taken by the Board at the Special Meeting of June 26, 2003, with reference to opposition to expansion of Sunshine Canyon Landfill and the Ad Hoc Committee set up to respond to meetings that come up and mitigations for the landfill itself. Such Ad Hoc Committee consists of Committee Chairperson Mary Edwards, Wayne Aller, Wayde Hunter, Theresa Anderson and Becky Bendikson. At the June 30, 2003 meeting, Frank Kiesler asked to be added as a member of the Ad Hoc Committee (Attachment H).

e) Policy and Rules Committee: Committee Chairperson Sid Gold submitted its report (Attachment I). Motion by Sid Gold *to accept the report and make it part of the minutes.* Motion was passed.

f) Ad Hoc EIDC Committee: Committee Chairperson Sid Gold gave an oral report with reference to the meeting he attended at which testimony was given by members of film industry and neighborhood residents. There needs to be a balance between the needs of these two groups. It was recommended that EIDC communicate with the neighborhood councils.

11. MTA Bus Line 236 update. Wayde Hunter reported that service on the line has begun. Michael Greenwald congratulated the Council on their push to get service extended so quickly.

12 Board Comments:

Rick Driscoll announced that there will be a Clean Sweep project in August and that the next Neighborhood Watch meeting will be on July 17 at St. Euphrasia Church.

Mike Greenwald suggested that we set up an easel to list council accomplishments. Donna Zero said she had an easel she could donate.

Donna Zero suggested that the Council try and schedule all meetings on the same day each week and if possible to schedule more than one at a time.

13. Public Comments: One card was submitted, but the stakeholder had already left.

14. Date for future meetings were pointed out in the agenda.

15. Meeting adjourned at 9:35 P.M.

Donna Zero
Recording Officer

Approved as corrected at July 28, 2003 regular meeting by Board

**GRANADA HILLS NORTH NEIGHBORHOOD COUNCIL
STANDING COMMITTEES**

Communications Committee:

Chairperson: David Hood **Vice Chairperson: Theresa Anderssen**

Designated by Bylaws: Scott Manatt, David Hood, Donna Zero, Theresa Anderssen and Greg Chaussee.

Volunteers: Mary Anna Kienholz, ~~Mike Greenwald~~, Wayde Hunter and David Bendikson

Ex-officio member: Becky Bendikson

Election Committee:

Designated by Bylaws: Sid Gold

Other Board members may not be members, open to stakeholder members

Ethics Committee:

Chairperson: Ben Pedrick **Vice Chairperson: Kim Thompson**

Designated by Bylaws: Kim Thompson

Volunteers: Ben Pedrick, Sid Gold, Rick Driscoll and Mary Anna Kienholz

Ex-officio member: Becky Bendikson

Financial Committee:

Chairperson: Patrick Casparian **Vice Chairperson: Susan Tipton**

Designated by Bylaws: Patrick Casparian and Susan Tipton

Volunteers: David Parikh, Sid Gold ~~and Karen Chaussee~~ and Theresa Anderssen

Ex-officio member: Becky Bendikson

Land Use and Planning Committee:

Chairperson: Kim Thompson **Vice Chairperson: Mary Edwards**

Volunteers: Kim Thompson, Chairperson (by motion), Mary Edwards, Mary Anna Kienholz ~~and David Dean~~, Ginger Fong and Theresa Anderssen

Ex-officio member: Becky Bendikson

Outreach and Publicity Committee:

Designated by Bylaws: Greg Chaussee and David Hood

Volunteers: Dave Parikh and Ralph Kroy

Ex-officio member: Becky Bendikson

Parks and Beautification Committee:

Designated by Bylaws: Mary Ellen Crosby and Cherie Mann

Volunteers: Frank Kiesler, and Ginger Fong

Ex-officio member: Becky Bendikson

Policy and Rules Committee:

Chairperson: Sid Gold

Vice Chairperson: Open

Volunteers: Sid Gold, Chairperson (by motion), Scott Manatt, Dave Parikh,

Theresa Anderssen, and Mary Anna Kienholz, Mary Edwards and Greg Chaussee

Ex-officio member: Becky Bendikson

Added @ 6/30/03 Regular Meeting

Public Safety Committee:

Volunteers: Mary Edwards, Kim Thompson, Rick Driscoll, Wayne Aller, ~~and~~

Donna Zero, Mike Greenwald and Ginger Fong

Ex-officio member: Becky Bendikson

Research Committee:

Designated by Bylaws: Kim Thompson

Volunteers: Theresa Anderssen, David Hood and Wayne Aller

Ex-officio member: Becky Bendikson

Special Events Committee:

Designated by Bylaws: David Hood and Greg Chaussee

Volunteers: Mary Ellen Crosby and Joe Vitti

Ex-officio member: Becky Bendikson

Note: Some volunteers requested they be included or removed as a member after the May 27, 2003 meeting and have been added to the list of volunteers.

Names appearing thus Jane Doe are added to the committee or given Chair or Vice Chair positions.

Names appearing thus ~~John Doe~~ are deleted from the committee membership

6/30/03

Ad Hoc EIDC Committee:

Committee formed at March 31, 2003 Regular Meeting

Members:

Sid Gold, Chairperson

Donna Zero

Mary Ellen Crosby

Becky Bendikson, Ex-officio Member

Ad Hoc Response to Hillcrest Attorney Committee:

Committee formed at April 28, 2003 Regular Meeting

Members:

Susan Tipton, Chairperson

Bob Ricketts, Vice Chairperson

Sid Gold

Kim Thompson

Theresa Anderssen

Becky Bendikson, Ex-officio Member

DRAFT

GRANADA HILLS NORTH NEIGHBORHOOD COUNCIL
Communications Committee
Minutes of the June 25, 2003 Meeting
Van Gogh Street School
17160 Van Gogh Street, Granada Hills, California

1) The meeting was called to order by GHNNC Chairperson Becky Bendikson at 7:15 P.M. and the Pledge of Allegiance was recited.

2) The Board of Education disclaimer was read and Roll Call was called.

Present were Theresa Anderssen, David Bendikson, Greg Chaussee, David Hood, Wayde Hunter, Mary Anna Kienholz, Scott Manatt and Becky Bendikson

Absent were Michael Greenwald and Donna Zero

Motion was made by Greg Chaussee, seconded and passed *to nominate David Hood as Chairperson of the Communications Committee.* Motion was made by Greg Chaussee, seconded and passed *to nominate Theresa Anderssen as Vice Chairperson.*

Agenda Items:

3a) Motion was made by Scott Manatt, seconded and passed *to change the official posting site of the now closed Granada Hills Community Service Center (LAPD Devonshire Division), located at 16263 San Fernando Mission Boulevard, to the Big Lots store located in the same shopping center.* David Hood will contact DONE to request that GHNNC be granted the capacity to make changes to the posting sites.

Motion was made by David Hood, seconded and passed *to incorporate the best practice of including "RSVP" in the subject line of e-mail correspondence when a response is needed.*

Motion was made by David Hood, seconded and passed *that future flyers have a place for the stakeholders to list their own e-mail address.*

Motion was made by Scott Manatt, seconded and passed *that David Hood research the costs and services of web servers for the Communications Committee to consider recommending to the Board a change of web server for GHNNC.*

3b) Motion was made by Wayde Hunter, seconded and passed *that David Hood continue as webmaster and Mary Anna Kienholz will be the editor/proofreader.*

ATTACHMENT "C"

David Bendikson submitted a list of possible improvements/changes for the web page. These will be evaluated and/or implemented if possible by David Hood.

3c) This item will be continued to the next Communications Committee meeting.

4. The Committee suggests the following items be added to the GHNNC budget for the period 7/1/03 - 9/30/03:

Website Service:	Telecommunication services (estimated per year)	\$ 150
Photocopies:		1,300
Sound Equipment:	Wireless microphones that plug into intercom	2,000
Office Supplies:	Letterhead stationery and business cards	1,000
	File boxes, folders and related items	500
Postage:	Quarterly mailings of flyers	500

5. Motion was made by David Hood that *the third Wednesday be designated as a monthly meeting date for the Communications Committee*, which was seconded and approved. The next meeting will be at 7:00 P.M. on July 16, 2003 at Van Gogh Street School.

6. Committee member comments were given

7. There were no public comment cards submitted.

8. Future Agenda Items and Other Calendar Events as stated on the agenda.

9. The meeting was adjourned at 9:27 P.M.

Theresa Anderssen
Recording Officer

TO Becky Bendikson
DATE: June 30, 2003, 2:35 PM
FROM: Ben Pedrick

**GRANADA HILLS NORTH NEIGHBORHOOD COUNCIL
ETHICS COMMITTEE MEETING**
Tuesday, June 17, 2003 – 6:30 PM
Van Gogh Street School, 17160 Van Gogh Street, Granada Hills, CA 91344

The organizational meeting of the Ethics Committee was called to order by Becky Bendikson, Council Chairperson with a pledge to the flag.

Committee Members present: Becky Bendikson, Rick Driscoll, Mary Anna Kienholz, Ben Pedrick & Kim Thompson. Absent: Sid Gold. One stakeholder was present.

Purpose of the Ethics Committee was discussed and what needs to be done. Two situations were discussed that might cause future problems.

1. Becky reported that at a recent meeting an applicant for a project made a presentation to the Council board but no vote was taken either for or against. The applicant later alleged to Becky that several board members approached the applicant after the meeting and expressed interest in participating in the project. Because of these conversations the applicant assumed that the board favored the proposal.

2. Ben discussed the concern of misuse of Shareholder Form information, specifically targeting a special interest group such as St. Euphrasia Church membership and perhaps Knollwood Property Owners Association for commercial or other purposes than Council business. Mary Anna will check to see who has the forms and the City of LA position of what information is public domain.

3. Becky advised that LAUSD regulations prohibit soliciting of funds on school premises.

The Ethics Committee should establish ground rules for Directors so that problems in the above areas as well as in others will not occur. It is recommended that all Directors take the City of Los Angeles Ethics class so soon as is reasonable and that this be a requirement in the future for all new board members.

Use of a Grievance Form for stakeholders to submit for reconsideration of board decisions or grievances was presented and is attached for board approval. It is also recommended that the Ethics Committee appoint shareholders to a grievance committee as needed should a grievance be made.

The Committee unanimously "drafted" Ben Pedrick as the committee chair. He accepted. The next meeting will be held at Van Gogh Street School on July 15, 2003 at 6:30 P.M. Future meetings to be announced.



ATTACHMENT "D"

**GRANADA HILLS NORTH
NEIGHBORHOOD COUNCIL**

Request for Reconsideration/Grievance of A Board Decision

Date of Board Meeting _____

Agenda Item No. _____

Title of Board Resolution/Motion _____

Stakeholder's Name _____

Address _____

Telephone No. _____

Specify exact reason(s) for objection to the decision and attach any documentation available to support Stakeholder's position for the objection.

I declare under penalty of perjury that the above information and any accompanying statements or documents are true, correct and complete to the best of my knowledge and belief.

Executed on _____, 200 __, at Los Angeles, CA.

Stakeholder Signature



School of Policy, Planning, and Development
University of Southern California
Los Angeles, CA

History and Goals

The Neighborhood Participation Project (NPP) is a research initiative of the School of Policy, Planning, and Development at the University of Southern California. The project is led by principal investigators Dr. Terry L. Cooper, Dr. Juliet Musso, and Dr. Christopher Weare. The Project is managed by Alicia Kitsuse, M.Pl., and is supported by a team of twelve student researchers. Marvin Braude, a former Los Angeles City Councilmember of 32 years and now a Distinguished Practitioner in Residence at USC, is an advisor to the Project.

Since 1996, the NPP team has been researching neighborhood political participation in Los Angeles and has been documenting the growing neighborhood council movement. In June 1999, the citizens of Los Angeles voted to approve a charter reform measure aimed at increasing local input into city government. Among the mandates of the charter reform were the creation of a Department of Neighborhood Empowerment (DONE), the establishment of an official system of neighborhood councils, and the development of an early notification system to enable neighborhood councils to participate more actively in city policy making. The Project's research has been supported by the John Randolph Haynes and Dora Haynes Foundation, the James Irvine Foundation, the USC Urban Initiative, the USC Southern California Studies Center, the California Community Foundation, the Institute for Civic Enterprise, Coro Southern California, the Public Policy Institute of California, and the National Science Foundation.

The Project's current activities are directed toward five main goals:

- documenting and analyzing the design and implementation of the Los Angeles neighborhood council system;
- analyzing how the early notification system is designed, and how it affects communications between neighborhood councils and the City;
- studying how residents define boundaries for the purposes of forming neighborhood councils;
- identifying and disseminating findings on best practices in neighborhood council organization; and
- completing a database and directory of neighborhood organizations in the City of Los Angeles.

USC Neighborhood Participation Project • School of Policy, Planning, and Development
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ATTACHMENT "E"

Memorandum

To: GHNNC Officers
From: Patrick Casparian
Date: 6/29/03
Re Neighborhood Council Funding

GHNNC officers, Becky Bendikson, Susan Tipton, Rick Driscoll, Ben Pedrick and myself attended the Department of Neighborhood Empowerment Treasurer's Seminar held on June 18. The purpose of the meeting was to review the steps required for certified neighborhood councils to receive their allotted funding for the coming year. The annual funding is \$50,000. Our goal is to submit an approved budget for the third quarter, 2003, of \$12,500. Funds are to be used for Council Operations and Community Projects. Quarterly funds are issued as follows:

Stored Value Card (Debit Card) with a starting balance of \$6,250 is issued to the Council Treasurer and to designated Officers. The remaining \$6,250 is held in reserve for future use. Unused Reserve Funds may be carried forward to the next quarter; however, unused funds for the year may not be forwarded to the following fiscal year.

Petty Cash Fund of \$500.

Special Checks issued for expenses \$1,000 and greater.

Acceptable purchase guidelines were issued.

The GHNNC Financial Committee meeting was held on June 23 (6:30 PM) at Van Gough Elementary School. The Financial Committee is comprised of the following individuals:

Chairperson: Financial Officer, Patrick Casparian

Vice-Chairperson: Treasurer, Susan Tipton

Becky Bendikson, Theresa Anderssen, and Karen Chaussee.

Each committee chairperson is responsible for communicating his or her supply needs to the Financial Committee. The Committee agreed to address the budget for the first quarter only. Several budget proposals and requests were discussed, and after carefully considering all budget items submitted, the Financial Committee agreed to submit the attached GHNNC Budget for Board approval at our June 30, Neighborhood Council Meeting. Upon board approval the funding package will be submitted to our Project Coordinator.

Attachment

ATTACHMENT "F"

**Granada Hills North Neighborhood Council
Proposed Budget
For the period 7/01/03 to 9/30/03**

<u>Operating Expenses</u>	
Printing, Photocopy, Postage Etc.	2,500
Community Outreach	2,000
Office Supplies & Expense	1,500
Sound Equipment	1,000
Rent for Community & Committee Meetings	1,700
School Maintenance for Monthly Meetings past 9:15PM.	150
Educational & Training Materials	700
Clerical help	250
Refreshments for Community Meetings	250
Website Service	100
Telephone Pager service	100
P O Box Rental (prorate for period)	56
Petty Cash Fund	500
<u>Neighborhood Projects</u>	1,694
Total Proposed Budget	<u><u>12,500</u></u>

*6-30-03
Revised Budget*

Draft

Planning and Land Use Meeting
Friday June 20th, 2003
6:00 PM

Members in attendance were:

Kim Thompson, Chair
Mary Edwards, Vice-Chair
David Dean
Becky Bendikson
Mary Anna Kienholz

We discussed:

- a. The community meeting sponsored by the California Regional Water Quality Control Board (CRWQCB).
- b. The item we brought to the special meeting regarding the GHNNC Board taking a vote on the expansion of Sunshine Canyon Landfill so that we could have a member speak on behalf of GHNNC at the Technical Advisory Committee meeting to be held the next week on June 27th, 2003.
- c. Our budget items.

There was one speaker card on item 3d. (Hillcrest Christian School expansion) We allowed the speaker to speak to the committee for about half an hour. We did not feel that any additional action needed to be taken on that subject. The hearing for the expansion was held on June 26th and was denied by the Planning Commission. Becky Bendikson read a letter on behalf of GHNNC. The Westchester Neighborhood Council sent a speaker to oppose the expansion on their behalf.

Becky Bendikson read a letter on behalf of GHNNC at the Water Board meeting on June 18th, 2003. Many other residents spoke and expressed their fears/concerns regarding the landfill and the scope of the Water Board's responsibility. The entire Board of the CRWQCB will be in Los Angeles on July 24th to either issue or deny BFI's permit.

The next meeting was scheduled for July 9th, 2003 at Van Gogh School library.

ATTACHMENT "G"

GHNNC LAND USE & PLANNING COMMITTEE
Recommended Changes and Additions to the Tentative Waste
Discharge Requirements (TWDR)

The Regional Board must prepare WDRs that encompass the entire operation including County. *[Clearly the impacts of the operation in the County affect the water quality of the whole canyon. This is, as they acknowledge, another phase of a continuing project. Even now, many operations (condensate treatment, incineration equipment, etc.) are shared between the two jurisdictions. The few hundred yards of separation that divides the county from the new expansion does not constitute a new landfill. Current water problems and dreary history of violations in the County must all be considered.]*

There shall be no modification of the adopted WDRs without public participation and comment.

Upon commencement of the project, and at least annually thereafter, the proponent shall fund an independent State inspection and testing of all wells with the samples being processed by the State at a State run laboratory.

A double liner system shall be installed. *[Based just on the daily inflow into the City alone, at least 40 tons per day will be toxic materials. With the combined City/County that amount doubles. With the problems in the County with a torn liner and methane in the under-drain system, plus the numerous citations with the current operations for various other infractions, the need for extra protection is justified. The nearness to the Balboa Inlet Tunnel and the treatment and storage of water for 17 million people in one of the most seismically active areas in all of Southern California necessitate erring on the side of caution.]*

Installation of off-site monitoring wells between the landfill entrance and sensitive receptors down-gradient. *[The RWQCB must not lose sight of the fact that the North Valley Refuse Company, and*

later BFI, ran an unlined City dump, founded on illegal dumping with little oversight by the authorities, and with the latter violating its boundaries, its elevations, and coming too close to the water course. Again, the nearness the water treatment, and the storage of water for a vast portion of Southern California and the over-riding need by the RWQCB to insure that there is never a possibility, however small they may believe at the time, to ever contaminate our water supply, should dictate the additional protection..]

A State inspector shall be present at all times during the cut-off wall construction and installation. *[The last time the cut-off trench was constructed, it was done over a weekend and there were no State or local agencies present. Additionally, the cut-off trench was located in a flood zone, and the design of the trench and the capacity of the pumps were insufficient to prevent leachate from migrating off-site during the wet season when the ground is saturated and the surface inundated.]*

There will be no discharge of leachate, condensate, or treated water into, or through, the buffer-zone adjacent to the residential community. *[The County area now directs water from the contaminated sub-drain into the City and has caused an odor nuisance in the homes in the vicinity.]*

There will be no reuse of leachate or condensate or release onto, or into, the landfill in any form.

The proponent shall maintain a current up-to-date website that will contain the results of all the required testing, including a record of any water-related violations and any proposed changes in operation involving water. *[In the past, BFI has been reluctant to provide copies of reports to those requesting them.]*

The WDRs should be consistent with the conditions of the operating permit and the conditions adopted by the City of Los Angeles, including any prohibitions of certain covers and the acceptance of sludge, ash, etc.

Green Waste shall not be used as daily cover. *[The use of green waste as cover on the landfill will also potentially produce significant amounts of ammonia. The TWDR cites ammonia as one of the constituents that is abnormally high. The SCAQMD also cites high ammonia test results for composting facilities, including chip-and-ship operations. The Newhall-Saugus Pass, in which the landfill is located, is now, or in the near future will be, an area receiving an undue number of green waste processing facilities, more than in any other area in Los Angeles. For instance, currently the City of Los Angeles processes over 50,000 tons a year of green waste, just to the southeast, in the Van Norman Reservoir area. The City also uses the reservoir area as a spreading ground for some of the mulch in the vicinity of Roxford Street. Over the years, the City has increased the amount of green waste processed here and may increase it again in the future. The County of Los Angeles has approved an 11-acre Green Waste Composting Facility in the northeast, adjacent to the landfill. There is a chip-and-ship facility owned by Hank Arklin located in the vicinity of the Odyssey Restaurant.]*

Storm water collected at sedimentation basins shall be tested first and the results made available before any reuse and/or release off-site.

The drainage channels that carry surface water off-site must be repaired before the project is allowed to go forward.

[The drainage channels immediately adjacent to the facility are cracked and fractured. They lead to the Jensen filtration Plant where the surface water goes directly to ground before the remaining water is channeled to the LA river]

If State Inspectors are required to inspect suspicious loads, including untreated medical waste, and fail to do so, the waste, under no circumstances, will be buried at the landfill, but will be transported off-site to an approved disposal facility.

[This has been a problem in the county, due to the lack of available inspectors at the State level.]

The video cameras already mandated by the City of Los Angeles will be required to cover, at a minimum, the working face of the landfill and the location where the required random daily load inspections take place

There must be a prohibition against the acceptance of the following:

Sludge, and sludge products (digester screenings, floatable scum blankets, etc.)

All radioactive waste, including low-level radioactive waste, in any form.

Contaminated soil.

Purchase and maintain emergency generators to guard against shut down of power to incineration equipment during an earthquake. *[The incinerator was down for two days following the Northridge quake. The probability of renting a generator in times of a major quake is slim.]*

Land Use and Planning Committee voted in favor of these Recommendations at meeting on June 20, 2003

Granada Hills North Neighborhood Council
Policy and Rules Committee

Meeting Date: June 24, 2003
Time: 6:00 PM
Place: Van Gogh School Library

Present:
Becky Bendikson
Mary Anna Kienholz
Scott Manatt
Dave Parikh
Sid Gold, Chair

Absent:
Theresa Anderssen

In addition written testimony was received from Kim Thomson.

1: LAUSD Requirements for use of their premises for public meetings.

Whereas LAUSD requires that all public meetings held on their premises, require an opening pledge to the flag of the United States of America and

Whereas LAUSD requires that all meetings held on its premises have a disclaimer noted;

Be it resolved that all meetings of GHNNC begin with a pledge to the flag of the United States of America and

Be it further resolved that all meetings of GHNNC which are held on the premises of LAUSD have a disclaimer noted prior to the commencement of any business to be conducted.

2: Rules of conduct at meetings of GHNNC.

Whereas it is important that all meetings of GHNNC be conducted in a civil and expeditious fashion,

Be it resolved that the following rules of conducted be adopted by the Board of GHNNC:

- A) All questions and discussion will be directed to and through the chair.
- B) Cross talk will not be condoned.
- C) When a motion is being considered, all those who wish to address the motion will state at the beginning of their testimony whether they speak in favor or against the resolution.
- D) All board members are to conduct themselves in a civil manner and show appropriate respect to all parties participating.
- E) Any board member leaving the meeting will inform the recording secretary of their departure and the secretary will duly note the absence.

ATTACHMENT "I"

- F) Private discussions between board members shall be conducted outside the meeting room.
- G) The Policy and Rules Committee will be charged as deemed necessary to develop new procedures, rules, policy and or bylaws.
- H) All meetings will be conducted using the standard Roberts Rules of Order as contained in the edition provided by DONE.
- I) Public testimony on an agenda item will be taken prior to discussion by the board.
- J) The chair will recognize by name the person that has the floor and such speaker must use the provided microphone prior to beginning giving testimony.
- K) No vote will be taken on any resolution until the final draft of aforementioned resolution and any amendments has been made available to the recording secretary in written form.
- L) Board members will inform the chair of their availability for any regularly or special meeting of the board.
- M) The chair will inform the policy and Rules committee chair when board members have not informed the Board Chair of their availability for a meeting after three consecutive occurrences or 6 times in a calendar year.
- N) The Policy and Rules committee will meet with any Board Member who fails to adhere to the notification standard.
- O) The Chair will name members to the various committees of the Board.
- P) The Chair may direct proposed agenda items to the appropriate committee.
- Q) The Chair may direct concerned parties to the appropriate committee.

3) Committee Activities:

Whereas the various committees are integral to the success of GHNCC, and

Whereas it is important that committees of the Board conduct their business in an effective and open fashion;

Be it resolved that the committees of the Board adopt the following rules;

- A) Committee meetings shall be held on a regularly scheduled basis.
- B) Committees will prepare a report that outlines their duties and responsibilities.
- C) The chair will set the agenda for the committee and provide it to the Chair in a timely manner for appropriate posting.
- D) Committee members are to inform the committee chair of their availability for meetings so that a quorum may be achieved.
- E) Committees will adhere to the rules of conduct of the Board when feasible.
- F) Committee reports will be prepared for the appropriate Board meeting and such reports will prepared so that any action required to be taken by the Board will be represented in standard resolution form.

4) Actions of the Board:

Whereas the GHNNC has the responsibility to act for the benefit of the community, and

Whereas many actions may not be resolved totally at a Board meeting such as letters;

Be it resolved that the Board may refer any matter to an appropriate resource for decision or for a report back to the board for further decision.

5) Communications:

Whereas the chair has been elected to that office by the Board;

Be it resolved that the Chair may act as a spokesperson for the board to various media and community resources and

Be it further resolved that the Chair may from time to time delegate another Board member to represent the Board to various media and community resources and

Be it further resolved that the Chair will prepare a monthly report for the Board of all representations made.

6) Education for the Board:

Whereas it important for the Board Members to be familiar with the rules of conduct and

Whereas learning activities are available through a number of sources such as DONE;

Be it resolved that Board Members will attend at least one educational forum in regard to the Brown Act

Be it further resolved that Board Members will inform the recording secretary of their participation in such an educational forum.

7) Parliamentary Procedure:

Whereas it would be useful for the Board Members to be familiar with the Roberts Rules of Order;

Be it resolved that the Chair will attempt to establish a one time teaching forum for the Board to familiarize themselves with Parliamentary procedure and

Be it further resolved that the Board allocate an appropriate amount of funds to pay for the resource and

Be it further resolved that the Board allocate funds to purchase a copy of the abridged version of Roberts Rules of Order as recommended by DONE for each Member of the Board and

Be it further resolved that in the event the educational forum does not provide a one or two page summary of Roberts Rules, the Policy and Rules Committee will be charged to develop one.

8) Microphones:

Whereas as communication and hearing one another is vital and

Whereas in the meetings to date speakers are often are not heard and

Whereas microphones may be purchased through are DONE account;

Be it resolved that appropriate microphones be purchased and

Be it further resolved that such decision be left to the Chair.