

CITY OF LOS ANGELES

CALIFORNIA

BOARD MEMBERS

PRESIDENT
Michael Greenwald

VICE PRESIDENT
Ray Pollok

Mike Chibidakis	William Lillenberg
Bill Cotter	Scott Manatt
Darien Fontes	Robert Ryder
Sid Gold	Karen Savitt
Ed Headington	Vanessa Silver
Bill Hopkins	Jan Subar
Wayde Hunter	Jim Summers
Rahim Kazi	Becky Van Sickle
Ralph Kroy	Donna Zero
Zack Lara	



GRANADA HILLS NORTH NEIGHBORHOOD COUNCIL

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Granada Hills, CA 91344

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Granada Hills North Neighborhood Council Board Meeting Minutes –Approved-22-2014

Monday, March 31, 2014

Bethlehem Lutheran Church, 12227 Balboa Blvd., Granada Hills, CA

GHNNC Board (and all other) Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (“ ”) at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

- 1. Call to Order, Roll Call, Pledge of Allegiance, Welcome/Introductions/Calendar.**
President Michael Greenwald called the Meeting to order at 6:08 p.m. The Pledge of Allegiance was led by Stakeholder Richard Fisk. Eleven of the 20 Board Members were present, which is not a quorum: Mike Chibidakis, Michael Greenwald, Edward Headington, Bill Hopkins, Wayde Hunter, Ralph Kroy, Zack Lara, Scott Manatt, Karen Savitt, Vanessa Silver, Jan Subar and Donna Zero. Sid Gold, Rahim Kazi, William Lillenberg and Jim Summers arrived later. Board Members absent: Darien Fontes, Ray Pollok and Robert Ryder. The GHNNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is 13 (see <http://empowerla.org/wp-content/uploads/2012/06/GranadaHillsNorthNC-Bylaws.pdf>), so at this time the Board could only have discussions without making any Motions or taking any binding votes. Nineteen of the 25 Board Seats were filled. Six Board Seats were vacant (**[DZ CONFIRM: __]** District 1, District 3, Environmental, Factual Basis, Parks and Resident Associations). Also attending: 15 Stakeholders and Guests.

Board Members Jim Summers and William Lillenberg arrived at this time.

- 2. Comments from CD 12, LAPD Senior Lead Officers, Elected Official Reps, Government Agencies.**
[*This Agenda Item was addressed after Item #5. A. 2.*] Bob Hertzberg, State Senate 18th District candidate, explained that the State District boundaries were re-drawn after the last federal census. He wants “to bring government closer to the people.”
- 3. Public Comment on non-agenda items.**
There were no public comments at this time.

4. Minutes Approval.

[This Agenda Item was addressed after Item #2.]

MOTION (by Mr. Manatt, seconded by Ms. Subar): *The Granada Hills North Neighborhood Council approves the Minutes of its February 24, 2014 Board Meeting as written.*

MOTION PASSED unanimously by a hand vote.

5. Committee Reports, Motions and/or Possible Action Items:

a. President's Report – Michael Greenwald

Mr. Greenwald reported that DONE (213-978-1551; www.EmpowerLA.org) said that "there are to be no expenditures made on food for Board Members." Melvin Canas, Project Coordinator, L.A. Dept. of Neighborhood Empowerment (DONE) (213-978-1551; Melvin.Canas@LACity.org; www.EmpowerLA.org), clarified that "as long as your Minutes show that there were so many stakeholders present . . . we ask that Board keep it at a reasonable amount."

Board Member Rahim Kazi arrived at this time.

Mr. Greenwald requested and Mr. Canas agreed to provide "a list of what's acceptable."

1) Possible visit to LAPD Air Support Division.

Mr. Greenwald offered for two groups of 10 to visit the Hooper Heliport.

2) Emergency Preparedness Item for the month.

Mr. Hopkins presented a "waterproof matchbox . . . preparedness guide . . . literature" and "HELP/OK" signs, all free to GHNNC Meeting attendees.

b. Executive Committee Report

1) Motion [see below].

FUNDING MOTION (by Mr. Greenwald, seconded by Mr. Kroy): *The Granada Hills North Neighborhood Council approves a six month lease 1/1/2014 to 6/30/2014 on the GHNNC office.*

Board Member Sid Gold arrived at this time.

DISCUSSION: Mr. Chibidakis indicated that DONE wants individual allocations approved, even when previously approved as part of the annual budget approval. Mr. Greenwald added that only allocations made in this Fiscal Year can be voted upon; the lease was already signed and the leasing agent "is fine with it."

FUNDING MOTION PASSED unanimously by a roll call vote of the 16 eligible voters present with all 16 in favor ("Yes" or "Aye") (Chibidakis, Gold, Greenwald, Headington, Hopkins, Hunter, Kazi, Kroy, Lara, Lillenberg, Manatt, Savitt, Silver, Subar, Summers and Zero).

2) Motion [see below].

Mr. Greenwald explained that GHNNC Board Meetings would be first Tuesdays at 6:30 p.m.

MOTION (Agendized but not verbalized): *The Granada Hills North Neighborhood Council moves its meeting date to the first Tuesday of the month at St. Euphrasia.*

MOTION PASSED by a roll call vote; three opposed (Hopkins, Kroy and Subar).

Mr. Greenwald said that there will not be an April Board Meeting.

3) Approve appointment of Becky Van Sickle as District 1 Representative and Bill Cotter as Parks Representative.

Parks Representative

Ms. Subar nominated Mr. Cotter, who accepted the nomination. The Board voted unanimously by a hand vote of all 16 of the 16 eligible voters present to elect Bill Cotter as Parks Representative (Chibidakis, Gold, Greenwald, Headington, Hopkins, Hunter, Kazi, Kroy, Lara, Lillenberg, Manatt, Savitt, Silver, Subar, Summers and Zero).

District 1 Representative

Ms. Subar nominated Ms. Van Sickle, who accepted the nomination. The Board voted unanimously by a hand vote of all 16 of the 16 eligible voters present to elect Becky Van Sickle as District 1 Representative (Chibidakis, Gold, Greenwald, Headington, Hopkins, Hunter, Kazi, Kroy, Lara, Lillenberg, Manatt, Savitt, Silver, Subar, Summers and Zero).

Mr. Greenwald requested of Mr. Canas that DONE update their accounting and funding information so that the GHNNC can know the accurate available funding amount.

4) FYE 2015 Budget Item Requests due no later than 4/15/2014. Residuals from past two years.

Mr. Greenwald noted this.

5) Motion to approve Committee Chairs.

MOTION (by Mr. Hopkins, seconded by Mr. Kroy): *The Granada Hills North Neighborhood Council appoints Board Member Jim Summers as Chair of its Outreach Committee.*

MOTION PASSED by a hand vote with no objection.

MOTION (by the Public Safety Committee): *The Granada Hills North Neighborhood Council appoints Board Member Ray Pollok as Chair of its Outreach Committee and Board Member Bill Hopkins as the Co-Chair.*

MOTION PASSED by a hand vote with no objection.

c. Treasurer Report – Vanessa Silver

Ms. Silver distributed copies of and reviewed the Monthly Expenditure Report for February.

1) Motion to approve Treasurers Report

FUNDING MOTION (Agendized but not verbalized): *The Granada Hills North Neighborhood Council approves the GHNNC Treasurer’s Monthly Expenditure Report – February 2014.*

FUNDING MOTION PASSED unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor (“Yes” or “Aye”) (Chibidakis, Gold, Greenwald, Headington, Hopkins, Hunter, Kazi, Kroy, Lara, Lillenberg, Manatt, Savitt, Silver, Subar, Summers, Van Sickle and Zero).

2) Motion [see below].

Mr. Greenwald relayed that the City indicated that it won’t pay for Neighborhood Council Board Members to attend the Mayor’s Prayer Breakfast “because it’s a faith-based event.” There was discussion of the appropriateness and legality of the City’s position. Mr. Kroy and Mr. Greenwald agreed to ask Lydia Grant, BONC [L.A. Board of Neighborhood Commissioners] Commissioner [Lydia.Grant@LACity.org; 213.978.1551; cell 818.470.6629; www.EmpowerLA.org], to get an explanatory letter from the City Attorney.

FUNDING MOTION (Agendized but not verbalized): *The Granada Hills North Neighborhood Council approves \$57.00 for Mayor’s Prayer Breakfast.*

FUNDING MOTION PASSED [DZ CONFIRM: __] unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor (“Yes” or “Aye”) (Chibidakis, Gold, Greenwald, Headington, Hopkins, Hunter, Kazi, Kroy, Lara, Lillenberg, Manatt, Savitt, Silver, Subar, Summers, Van Sickle and Zero).

3) Motion [see below].

FUNDING MOTION (Agendized but not verbalized): *The Granada Hills North Neighborhood Council approves 144.40 for Refreshments for February Meeting.*

FUNDING MOTION PASSED [DZ CONFIRM: __] unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor (“Yes” or “Aye”) (Chibidakis, Gold, Greenwald, Headington, Hopkins, Hunter, Kazi, Kroy, Lara, Lillenberg, Manatt, Savitt, Silver, Subar, Summers, Van Sickle and Zero).

4) Motion [see below].

FUNDING MOTION (Agendized but not verbalized): *The Granada Hills North Neighborhood Council approves 46.35 to re-key the office.*

FUNDING MOTION PASSED [DZ CONFIRM: ___] unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor (“Yes” or “Aye”) (Chibidakis, Gold, Greenwald, Headington, Hopkins, Hunter, Kazi, Kroy, Lara, Lillenberg, Manatt, Savitt, Silver, Subar, Summers, Van Sickle and Zero).

5) Motion [see below].

FUNDING MOTION (Agendized but not verbalized): *The Granada Hills North Neighborhood Council approves \$90.00 for American Legal directory listing.*

DISCUSSION: It was clarified that this is a zoning codes directory.

FUNDING MOTION PASSED [DZ CONFIRM: ___] by a roll call vote of the 17 eligible voters present with 16 in favor (“Yes” or “Aye”) (Chibidakis, Gold, Greenwald, Headington, Hopkins, Hunter, Kazi, Kroy, Lara, Lillenberg, Manatt, Silver, Subar, Summers, Van Sickle and Zero); one abstained (Savitt).

6) Motion to approve \$275.40 for badges and name plates

MOTION to AMEND (by Mr. Hopkins, seconded by Mr. Hunter): *The Granada Hills North Neighborhood Council AMENDS its Agendized Motion to approve \$275.40 for badges and name plates to approve \$270 for badges and name plates.*

MOTION to AMEND PASSED [DZ CONFIRM: ___] unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor (“Yes” or “Aye”) (Chibidakis, Gold, Greenwald, Headington, Hopkins, Hunter, Kazi, Kroy, Lara, Lillenberg, Manatt, Savitt, Silver, Subar, Summers, Van Sickle and Zero).

FUNDING MOTION (by Mr. Hopkins, seconded by Mr. Hunter): *The Granada Hills North Neighborhood Council approves \$270 for badges and name plates.*

MOTION PASSED unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor (“Yes” or “Aye”) (Chibidakis, Gold, Greenwald, Headington, Hopkins, Hunter, Kazi, Kroy, Lara, Lillenberg, Manatt, Savitt, Silver, Subar, Summers, Van Sickle and Zero).

7) Purchasing Update

Ms. Silver described new funding documentation procedures. Ms. Grant and Glenn Bailey, of DONE (213-978-1551; Glenn@EmpowerLA.org), explained that the State Brown Act was amended to require the recording of individual Board Members’ votes; it’s not a DONE requirement. There was discussion of DONE and City of Los Angeles reimbursement practices.

d. Financial Officer Report – Michael Chibidakis, Budget Report, New FYE 2015 Budget Items.

Mr. Chibidakis requested Committees to “submit your requests . . . by April 15th” for funding in the 2014-2015 Fiscal Year Budget [that begins July 1, 2014]. Mr. Canas reminded that the Demand Warrant submission deadline for this Fiscal Year is May 15th and the P-Card use deadline is June 2nd. Mr. Greenwald confirmed that funding requests for both the remainder of this Fiscal Year 2013-2014 and also the next Fiscal Year 2014-2015 are being requested.

e. Citywide Committee Report – Sid Gold, Motion [see below].

Mr. Gold reported that the Committee met. VANC [the Valley Alliance of Neighborhood Councils] “represents the Neighborhood Councils in the San Fernando Valley.” He and Mr. Bailey described the VANC Mixer on April 10th. Mr. Greenwald requested the Committee to report back to the Board about the Mixer.

***MOTION** (by the Committee): The Granada Hills North Neighborhood Council approves \$300.00 for VANC meeting from Misc. General Line 7.*

MOTION PASSED unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor (“Yes” or “Aye”) (Chibidakis, Gold, Greenwald, Headington, Hopkins, Hunter, Kazi, Kroy, Lara, Lillenberg, Manatt, Savitt, Silver, Subar, Summers, Van Sickle and Zero).

6. Board Comment on non-agenda items.

Mr. Kroy suggested submitting approved Board Meeting Minutes to the media.

7. Board Training

The Board agreed to adjourn the Meeting before the Training began.

- 1) Neighborhood Council Board Orientation
- 2) The role of the NC in your community and for your community
- 3) Quick hits on laws that govern NCs - City Charter, NC Plan, Brown Act PRA, ADA, Conflict of Interest
- 4) Getting to know your bylaws
- 5) Having a great NC meeting
- 6) Funding for your NC
- 7) Questions and answer

8. Adjournment

The Meeting was **ADJOURNED** without objection at 7:28 p.m.